



**HOOD CANAL COORDINATING COUNCIL**  
REGULAR MEETING  
JUNE 17, 2009  
1:00 PM TO 4:00 PM  
SILVERDALE, WA  
**DRAFT MEETING SUMMARY**

**ATTENDEES**

Dave Herrera, Skokomish Tribe  
John Austin, Jefferson County Board of Commissioners  
Phil Johnson, Jefferson County Board of Commissioners, HCCC Chair  
Ross Gallagher, Mason County Board of Commissioners  
Steve Bauer, Kitsap County Board of Commissioners, HCCC Vice Chair

**OTHER ATTENDEES**

Duane Fagergren, Puget Sound Partnership  
Jo Henry, Environmental Protection Agency  
Joe Mentor, Mentor Law Group  
Kathy Peters, Kitsap County/West Sound  
Michael Blanton, Washington Dept. of Fish and Wildlife  
Teri King, Washington SeaGrant/Puget Sound Partnership ECB Coordinator

**HCCC STAFF**

Robin Lawlis, Administrative Manager  
Scott Brewer, Executive Director  
Sue Texeira, Education and Outreach Coordinator

**CALL TO ORDER & INTRODUCTIONS**

Phil Johnson, Jefferson County Board of Commissioners, HCCC Chair, called the meeting to order and introductions were made. There was not a quorum.

**APPROVAL OF AGENDA**

A motion was made and carried to approve the agenda with the addition of a discussion about The Nature Conservancy work that is being done in the Hood Canal and its relationship to the HCCC pending approval of the Port Gamble S'Klallam Tribe.

**APPROVAL OF MEETING SUMMARY**

A motion was made and carried to approve the May 20, 2009 meeting summary pending approval of the Port Gamble S'Klallam Tribe.

**ADMINISTRATIVE UPDATE**

- Scott Brewer, HCCC Executive Director, submitted the current HCCC budget as of May 21, 2009 for Board review.
- The Independent Auditor's Report and Financial Statements for the year ending June 30, 2008 was distributed for review. A copy was mailed to Port Gamble S'Klallam Tribe.
- Letter of response dated June 9, 2009 from Peter Goldmark, Washington State Dept. of Natural Resources, regarding the Dabob Bay Intergrant Exchange No. 86-082326, was distributed.

- On June 9, 2009 HCCC sponsored a Summer Chum Symposium in Shelton to review the status of the salmon recovery plan implementation. Over 75 people attended representing NOAA Fisheries, Hood Canal Tribes, and State agencies.
- The first meeting of the Aquatic Rehabilitation Program for Hood Canal Low Dissolved Oxygen Technical Advisory Committee will be on June 22, 1:00 – 3:00 PM at the Silverdale Beach Hotel.
- To ensure compliance as a 501(c)(3) organization (originally approved in 2000), the HCCC applied to be a charitable organization with the Secretary of State.

### **HCCC NON-PROFIT CORPORATION STATUS REVIEW**

HCCC staff reviewed a checklist for non-profit compliance and invited the corporation's attorney and registered agent, Joe Mentor, Mentor Law Group, to brief the Board. In 2000, Joe Mentor assisted the HCCC in organizing under the Non-profit Corporation Act. The council filed for tax exempt, non-profit status with the IRS under section 501(c)(3) and with the Washington Secretary of State as a Not for Profit Public Benefit Corporation under RCW 24.03. Public charities status was sought in order to solicit from individuals or accept public funding. Staff and Joe Mentor also reviewed the requirements for an annual meeting as part of the non-profit corporation status. An annual meeting of the board is required with meeting minutes or summary to be submitted to the Secretary of State. The Board raised the question of the formation of the Board under an Interlocal Agreement (ILA). The Board directed staff with the assistance of Joe Mentor to explore the status of the HCCC under the ILA relative to the non-profit corporation status. What is the difference between a Board as a council of governments formed under an ILA and a Board as a coalition of governments formed as a non-profit corporation? Can the HCCC be both?

### **PROPOSED REVISIONS TO HCCC BYLAWS**

Scott Brewer, presented the HCCC Bylaws for review of proposed changes. The Board directed staff working with Joe Mentor to critically review the current By-Laws relative to the previous discussion of the ILA v. non-profit status and report back to the Board at the Annual Meeting to be held in November 2009.

### **2009-2011 HCCC PROPOSED BUDGET AND PROGRAM**

Scott Brewer presented the proposed budget and funding for 2009-2011 for Board review. The Board determined to examine a longer-term work plan and an analysis of unmet needs to see what can be done based on the strategic plan. The Board could then review the budget in light of resources and staff needed. The Board requested staff to develop a set of financial policies, a budget process, and a long-term financing strategy. Further discussion of the Strategic Plan, adopted in January 2009 and "closing the loop" on the objectives and priorities outlined in that Plan towards developing a work plan would be conducted at the July 2009 Board meeting.

### **DISCUSSION ON THE STATUS OF THE NATURE CONSERVANCY**

Dave Herrera, Skokomish Tribe, initiated a discussion on the current status of work being conducted by The Nature Conservancy (TNC). Questions were raised about the work TNC is doing regarding Hood Canal and their relationship with the HCCC. It was noted that the Puget Sound Partnership is initiating similar work for all of Puget Sound. HCCC staff will have discussions with TNC and return to the Board a status report and review of the TNC work.

### **PUGET SOUND PARTNERSHIP UPDATES**

Duane Fagergren, Puget Sound Partnership, stated the Partnership is currently reorganizing staff and internal functions. More details of these developments will be reported at future meetings. Duane also

reported on the appropriation of funds for the completion of the Paradise Bay project and the tri-party group (with Skokomish Tribe as the fiscal agent).

**HOOD CANAL HAPPENINGS AND PUBLIC COMMENTS**

No public comments were presented.

**DATE, TIME AND LOCATION OF NEXT MEETING**

July 15, 2009, 1:00 – 4:00 PM, at Silverdale Beach Hotel, 3073 Bucklin Hill Road, Silverdale, WA.